

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration 500 West Temple Street, Room 713, Los Angeles, California 90012 (213) 974-1101 http://ceo.lacounty.gov

June 26, 2012

Board of Supervisors GLORIA MOLINA First District

MARK RIDLEY-THOMAS Second District

ZEV YAROSLAVSKY Third District

DON KNABE Fourth District

MICHAEL D. ANTONOVICH Fifth District

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF PUBLIC WORKS:
PROBATION DEPARTMENT SECURITY ENHANCEMENTS PROJECTS
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AWARD SUPPLEMENTAL AGREEMENT
CAPITAL PROJECT NOS. 86952, 86953, 86954, 86955,
86956, 86957, 86959, AND 86960
SPECS 7184, 7185, 7186, AND 7187
(FIRST, THIRD, FOURTH, AND FIFTH DISTRICTS) (3 VOTES)

SUBJECT

These actions will approve revised project budgets and approve an appropriation adjustment, which will allow the Department of Public Works to perform the construction for the enhancement of security systems at Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls and Challenger Memorial Youth Center using Job Order Contracts previously approved by the Board, and authorize a supplemental agreement with JTC Architects, Inc., to provide construction administration and record drawings services.

IT IS RECOMMENDED THAT THE BOARD:

 Approve the revised total Project budget of \$12,118,000 for the Probation Department Security Enhancements Projects, which includes security system enhancements at Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls, and the Challenger Memorial Youth Center, and authorize the Director of Public Works, or her designee, to carry out the Projects.

"To Enrich Lives Through Effective And Caring Service"

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- 2. Approve the revised Project scope of work under the Central Juvenile Hall Security Enhancements Project (Capital Project No. 86952) to include the Project scope under the Central Juvenile Hall Closed Circuit Television Lighting Phase II Project (Capital Project No. 86955); and revise the Project scope of work under the Los Padrinos Juvenile Hall Security Enhancements Project (Capital Project No. 86953) to include the project scope under the Los Padrinos Juvenile Hall Closed Circuit Television Lighting Phase II Project (Capital Project No. 86956).
- 3. Approve the appropriation adjustment to transfer and reallocate funding as described below:
 - \$210,000 in prior year net County cost from the completed Challenger Youth Memorial Center Modular Living Unit Project (Capital Project No. 86957) for reallocation to Challenger Memorial Youth Center Closed Circuit Television Phase II Project (Capital Project No. 86960);
 - \$37,000 in prior year net County cost from the completed Camp Scott/Scudder Modular Living Unit Project (Capital Project No. 86959) for reallocation to Challenger Memorial Youth Center Closed Circuit Television Phase II Project (Capital Project No. 86960);
 - \$953,000 in prior year net County cost from the Central Juvenile Hall Closed Circuit Television Lighting Phase II Project (Capital Project No. 86955) to the Central Juvenile Hall Security Enhancements Project (Capital Project No. 86952);
 - \$957,000 in prior year net County cost from the Los Padrinos Juvenile Hall Closed Circuit Television Lighting Phase II Project (Capital Project No. 86956) to the Los Padrinos Juvenile Hall Security Enhancements Project (Capital Project 86953); and
 - \$2,870,000 in prior year net County cost from the Barry J. Nidorf Juvenile Hall Enhancement Project (Capital Project No. 86954) for reallocation to the following projects: \$785,000 to the Central Juvenile Hall Security Enhancements Project (Capital Project 86952), \$1,049,000 to the Los Padrinos Juvenile Hall Security Enhancements Project (Capital Project 86953), and \$1,036,000 to the Challenger Memorial Youth Center Closed Circuit Television Phase II Project (Capital Project No. 86960).

- 4. Authorize the Director of Public Works, or her designee, to execute a supplemental agreement with JTC Architects, Inc., to provide construction administration and record drawings services for the Projects for a \$400,000 not-to-exceed fee and to establish the effective date following Board approval.
- 5. Authorize the Director of Public Works, or her designee, to deliver the Probation Department Security Enhancement Project using Job Order Contracts previously approved by the Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the Department of Public Works (Public Works) to perform the construction for the enhancement of security systems at Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls and Challenger Memorial Youth Center using Job Order Contracts (JOC) previously approved by the Board. This action will also authorize a supplemental agreement with JTC Architects, Inc., (JTC) to provide construction administration and record drawings services.

Background

In 2006, the Board established nine Capital Projects to provide various security enhancements and address deficiencies at Challenger Memorial Youth Center; Glen Rockey, Joseph Scott, and Kenyon Scudder Camps; and Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls, for a total capital program cost of \$16,881,000.

The projects were divided into two categories: 1) life safety and high-risk security issues; and 2) safety, security, and staff housing deficiencies. A portion of the scope of work in each of these categories has been completed, including upgraded locks and keys at Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls; installation of roof-top barriers at Barry J. Nidorf; exterior lighting for all Juvenile Halls; construction of the Barry J. Nidorf Sally Port; and construction of the staff modular living units at Challenger and Scott/Scudder Camps. In addition, the staff modular living unit at Glenn Rockey is currently under design. We will return to the Board separately with recommendations regarding the Camp Rockey Modular Living Unit Project.

The purpose of the remaining projects is to install and integrate updated security technology systems such as: Closed Circuit Television (CCTV), panic/duress alarms, and two-way and hands free emergency communication. The surveillance systems will be used as a security tool by the Probation Department (Probation) staff and managers to monitor a variety of activities and to coordinate tactical responses to active

emergency incidents, reduce acts of violence by minors, reduce the use of excessive force by staff, detect smuggling of contraband, and to deter minors from escaping.

The security enhancements and CCTV Projects were originally managed by Probation. During Probation's effort, they attempted to finalize Project components and develop a detailed scope of work that could be publicly bid to design and implement the various security enhancements. Project delivery, however, was delayed to address new security requirements that necessitated changes to the 2006 scope of work.

Project Scope Validation and Project Delivery

In 2009, management of the security enhancements and CCTV Projects was transferred to Public Works. Public Works was given Probation's original Project scope and tasked with validating the scope and budget.

Pubic Works completed surveying the existing low-voltage infrastructure at each facility and performed program validation. Representatives from Probation, the Chief Executive Office (CEO), and Public Works participated in the feasibility study and program validation process. At the conclusion of the validation process, it was determined that the baseline scope of work and intent of the 2006 security enhancements Board directive could be achieved within the original budget allocation. However, further specialized technical services from an architect/engineer would be necessary, to complete the required designs.

In January 2010, the Board approved a contract with JTC, to provide design services for the Probation Security Enhancements Projects. During the design process, JTC refined the feasibility study and revisited the overall security enhancement scope of work at each juvenile hall facility to meet Probation's operational requirements, and developed as-built documentation of each facility's infrastructure systems.

The scope of work includes the installation of cameras, infrared illuminators, microphones, and intercoms in strategic locations to better monitor the safety of the juveniles and facility staff. Probation identified critical areas at each facility to be addressed, including special handling units, day rooms, hallways, gymnasiums, and classrooms.

Each facility will have the following improvements: an expansion of existing fiber-optic backbone and installation of fiber patch panels to connect the new equipment; installation of network and equipment servers; installation of workstations and master controllers for systems monitoring; installation of duress buttons in interview rooms and monitoring areas; installation of electronic card readers and server rack locations;

installation of several Heating, Ventilation, and Air Conditioning units to mitigate additional equipment heat loads; and upgrades to include the site's electrical systems.

Approval of the recommended actions will approve the revised Project scope of work under the Central Juvenile Hall Security Enhancements Project to include the Project scope originally under the Central Juvenile Hall CCTV Lighting Phase II Project. The project scope of work under the Los Padrinos Juvenile Hall Security Enhancements Project will be revised to include the Project scope originally under the Los Padrinos Juvenile Hall CCTV Lighting Phase II Project.

Public Works has completed the design, Project estimating services, and obtained jurisdictional approvals to proceed with construction. Public Works will deliver the projects using Board-approved JOCs. The recommended actions will authorize the Director of Public Works, or her designee, to execute a supplemental agreement with JTC to provide construction administration, and record drawings services. It will also authorize the Director of Public Works, or her designee, to proceed with construction according to the Project Schedule and Budget Summary presented in the Attachment. Public Works will work closely with Probation to minimize operational impacts during construction.

The Projects are scheduled to be substantially completed by March 2013.

Green Building/Sustainable Design Program

The Project supports the Board's Green Building/Sustainable Design Program by using low-voltage, energy efficient fixtures, and equipment. There will be savings due to a reduction in electricity as a result of the more efficient fixtures and equipment.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public services. It also directs that we ensure Fiscal Sustainability (Goal 2) by strengthening and enhancing the County's capacity to sustain essential County services through proactive and prudent fiscal policies and stewardship. Lastly, it directs us to provide Integrated Services Delivery (Goal 3) by maximizing opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services. The Projects will help achieve these goals as it is an investment in public infrastructure that will benefit the County and its

residents by enhancing operations and improving the safety and security of the people of Los Angeles County.

FISCAL IMPACT/FINANCING

In 2006, the Board previously approved nine capital projects to provide various security enhancements for a total capital program cost of \$16,881,000. To date, approximately \$3,363,000 has been expended, which replaced and upgraded locks and keys and exterior lighting at the juvenile halls; provided roof-top barriers and a Sally Port at Barry J. Nidorf Juvenile Hall; and provided modular living units at Challenger Youth Memorial Center and Camp Scott/Scudder. Of the original \$16,881,000 allocation, \$13,518,000 remains available to fund the remainder of the uncompleted Projects. The amount of \$1,400,000 is allocated for the Camp Rockey Modular Living Unit Project, and the remaining \$12,118,000 will address the remaining security enhancements Projects, as described in this letter.

The Project Schedule and Budget Summary are attached.

The recommended supplemental agreement with JTC is for a \$400,000 not-to-exceed fee and will be funded within the current Project budget. Sufficient appropriation is included in the Fiscal Year 2011-2012 Capital Projects/Refurbishments Budget for Probation Security Enhancements (Capital Project (C.P.) Nos. 86952, 86953, 86954, and 86960) to fund the supplemental agreement.

Approval of the attached appropriation adjustment will transfer and reallocate funding as described below:

- \$210,000 in prior year net County cost (NCC) from the completed Challenger Youth Memorial Center Modular Living Unit Project (C.P. No. 86957) for reallocation to Challenger Memorial Youth Center CCTV Phase II Project (C.P. No. 86960);
- \$37,000 in prior year NCC from the completed Camp Scott/Scudder Modular Living Unit Project (C.P. No. 86959) for reallocation to Challenger Memorial Youth Center CCTV Phase II Project (C.P. No. 86960);
- \$953,000 in prior year NCC from the Central Juvenile Hall CCTV Lighting Phase II Project (C.P. No. 86955) to the Central Juvenile Hall Security Enhancements Project (C.P. No. 86952);

- \$957,000 in prior year NCC from the Los Padrinos Juvenile Hall CCTV Lighting Phase II Project (C.P. No. 86956) to the Los Padrinos Juvenile Hall Security Enhancements Project (C.P. No. 86953); and
- \$2,870,000 in prior year NCC from the Barry J. Nidorf Juvenile Hall Enhancement Project (C.P. No. 86954) for reallocation to the following Projects: \$785,000 to the Central Juvenile Hall Security Enhancements Project (C.P. No. 86952), \$1,049,000 to the Los Padrinos Juvenile Hall Security Enhancements Project (C.P. No. 86953), and \$1,036,000 to the Challenger Memorial Youth Center CCTV Phase II Project (C.P. No. 86960).

Upon the Board's approval, full funding will be provided for each Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard supplemental agreement, in the form previously approved by County Counsel, will be used.

As requested by the Board on August 12, 1997, and as a threshold requirement for consideration for award of this agreement, JTC is willing to consider Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs participants for future employment.

As required by the Board, language will be incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135, Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Laws (Federal Income Tax Law, Internal Revenue Services Notice 1015).

JTC is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.206 (Defaulted Tax Reduction Program).

As required by the Board, the Projects include 1 percent of the estimated design and construction costs to be allocated to the Civic Arts Special Fund according to the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009. The Civic Art fee will be transferred to the Civic Art Special Fund in a future Board action.

Standard JOC contracts, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

ENVIRONMENTAL DOCUMENTATION

On January 19, 2010, the Board found the Projects to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with the State CEQA Guidelines, Sections 15301(a) and (f), and the County of Los Angeles Environmental Procedures and Guidelines, Class 1 (a), adopted by the Board on November 17, 1987, as the Project consists of minor alteration of existing facilities to install mechanical security and safety equipment, involving negligible or no expansion of an existing use. A Notice of Exemption has been filed with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

On January 19, 2010, the Board authorized Public Works to execute a contract with JTC to provide design services for the Probation Security Enhancements Projects for a \$1,222,800 not-to-exceed fee. On January 21, 2010, Public Works executed Agreement PW 13328 with JTC, Supplemental Agreement 1 issued under delegated authority, reallocated \$74,189 from construction administration services to the programming/feasibility services to refine the feasibility study, develop systems deployment and functionality standards, and revisit the overall security enhancement scopes of work in coordination with specific juvenile detention facility operational needs based on Probation's request.

Supplemental Agreement 2 issued under delegated authority reallocated \$174,763 from the construction documents and record drawings services to the construction documents services to provide additional electrical surveying, monitoring, and engineering services because it was discovered during field analysis that some locations lacked electrical capacity and that electrical upgrades may be required to be incorporated into the scope of work.

JTC has agreed to provide the construction administration and record drawings services for a \$400,000 not-to-exceed fee. The negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work. The requested services are within the scope of the Request for Proposals for the proposed project.

JTC's Community Business Enterprises participation data and three-year contracting history are on file with Public Works.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

The Project will be delivered using Board-approved JOCs, which were competitively bid and awarded to the Lowest Responsive and Responsible Bidder in accordance with the State Public Contract Code.

IMPACT ON CURRENT SERVICES OR PROJECTS

There will be no impact on current County services or projects during the performance of the recommended actions.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Department of Public Works, Project Management Division II; Civic Arts Commission; and the Probation Department.

Respectfully submitted.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT DKM:TJ:cvb

Attachments

c: Executive Office, Board of Supervisors County Counsel Auditor-Controller Arts Commission Internal Services

Probation Public Works

DEPARTMENT OF PUBLIC WORKS: PROBATION DEPARTMENT SECURITY ENHANCEMENTS PROJECTS APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT AWARD SUPPLEMENTAL AGREEMENT CAPITAL PROJECT NOS. 86952, 86953, 86954, 86955, 86956, 86957, 86959, AND 86960 SPECS 7184, 7185, 7186, AND 7187 (FIRST, THIRD, FOURTH, AND FIFTH DISTRICTS) (3 VOTES)

I. PROJECT SCHEDULE

Project Activity	Completion Date
Project Design	
Feasibility Study Construction Documents Jurisdictional Approvals	12/30/10* 03/05/12* 05/23/12*
Construction	
NTP JOC Contractor Substantial Completion Acceptance	07/02/12 03/29/13 07/29/13

^{*}Indicates Completed Activity

II. PROJECT BUDGET SUMMARY BY FACILITY

FACILITY	ORIGINAL BUDGET	COMPLETED PROJECTS	CAMP ROCKEY	SECURITY ENHANCEMENTS BUDGET
Central JH Security				
Enhancements (C.P. 86952)	\$ 985,000	\$ -	\$ -	\$ 985,000
Los Padrinos JH Security				
Enhancements (C.P. 86953)	\$ 189,000	\$ -	\$ -	\$ 189,000
Barry J. Nidorf JH Security	¢ 0.16.000	(¢ 902.000)	\$ -	¢ 0 110 000
Enhancements (C.P. 86954) Central JH CCTV, Lighting	\$ 8,916,000	(\$ 803,000)	Φ -	\$ 8,113,000
Phase II (C.P. 86955)	\$ 1,067,000	(\$ 3,000)	\$ -	\$ 1,064,000
Los Padrinos JH CCTV, Lighting	4 1,001,000	(+ 3,000)	_	
Phase II (C.P. 86956)	\$ 1,067,000	(\$ 4,000)	\$ -	\$ 1,063,000
Challenger Modular Living				
Unit (C.P. 86957)	\$ 1,400,000	(\$ 1,190,000)	\$ -	\$ 210,000
Camp Rockey Modular Living	Ф 4 400 000	Φ.	# 4 400 000	•
Unit (C.P. 86958) Camp Scott/Scudder Modular	\$ 1,400,000	\$ -	\$ 1,400,000	\$ -
Living Unit (C.P. 86959)	\$ 1,400,000	(\$ 1,363,000)	\$ -	\$ 37,000
Challenger CCTV Phase II	Ψ 1,400,000	(ψ 1,000,000)	Ψ	Ψ 07,000
(C.P. 86960)	\$ 457,000	\$ -	\$ -	\$ 457,000
Total	\$16,881,000	(\$ 3,363,000)	\$ 1,400,000	\$12,118,000

III. PROJECT BUDGET SUMMARY

Budget Category		SECURITY ENHANCEMENTS PROJECT
Construction		
Central Juvenile Hall Job Order Contract		\$ 1,898,050
Los Padrinos Job Order Contract		\$ 1,665,397
Barry J. Nidorf Job Order Contract		\$ 2,695,080
Challenger Memorial Youth Center Job Orde	r Contract	\$ 1,402,593
Total Change Orders		\$ 766,112
Gordian Group		\$ 130,622
Civic Arts		<u>\$ 100,500</u>
	Subtotal	\$ 8,658,354
Plans and Specifications		
Basic Design Services		\$ 1,222,800
Additional Services		<u>\$ 400,000</u>
	Subtotal	\$ 1,622,800
Consultant Services		
Hazardous Materials		\$ 40,000
Miscellaneous Expenditures		
Office of Affirmative Action		\$ 40,000
Printing		\$ 5,000 \$ 45,000
	Subtotal	\$ 45,000
Jurisdictional Review/Plan Check/Permit		
Building and Safety Plan Check		\$ 10,000
County Services		_
Code Compliance Inspection		\$ 320,000
Contract Administration		\$ 45,000
Project Management		\$ 1,081,846
Document Control		\$ 1,081,846 \$ 80,000 \$ 35,000 \$ 30,000 \$ 65,000 \$ 85,000
Secretarial		\$ 35,000
ISD FOS Trades		\$ 30,000
Project Technical Support		\$ 65,000
Consultant Contract Recovery		<u>\$ 85,000</u>
	Subtotal	\$ 1,741,846
	Total	\$12,118,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

June 26, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12

3 - VOTES

SOURCES

<u>USES</u>

Dawn McDivitt, Manager, CEO

SEE ATTACHED

SOURCES TOTAL: \$ 5,027,000

USES TOTAL: \$ 5,027,000

JUSTIFICATION

This appropriation adjustment is necessary to reallocate capital project funding to fund construction and also provide additional consultant services to be provided during the construction phase of the Probation Security Enhancements Projects at Central Juvenile Hall, Barry J. Nidorf Juvenile Hall, Los Padrinos Juvenile Hall, and the installation of security enhancements and CCTV at Challenger Memorial Youth Center.

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF ACTION

EXECUTIVE OFFICER FOR ...

V APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

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REQUEST FOR APPROPRIATION ADJUSTMENT **CAPITAL PROJECTS/REFURBISHMENTS** FISCAL YEAR 2011-12 3 - VOTES **FINANCIAL SOURCES FINANCIAL USES** Probation Probation PB-CYMC Modular Living Unit Ph II (5) PB-Central Jh Security Enhancement Ph I (1) A01-CP-6014-65042-86957 A01-CP-6014-65042-86952 Capital Assets-Building and Improvements Capital Assets-Building and Improvements DECREASE APPROPRIATION \$ 210,000 INCREASE APPROPRIATION \$ 1,738,000 Probation Probation PB-Camp Scott Modular Living Unit PhII (5) PB-Los Padrinos Security Enhancement Ph I (4) A01-CP-6014-65042-86959 A01-CP-6014-65042-86953 Capital Assets-Building and Improvements Capital Assets-Building and Improvements DECREASE APPROPRIATION INCREASE APPROPRIATION 37,000 2,006,000 Probation Probation PB-Central Jh Cctv-Ltg Ph II (5) PB-CYMC Cctv Ph II (5) A01-CP-6014-65042-86955 A01-CP-6014-65042-86960 Capital Assets-Building and Improvements Capital Assets-Building and Improvements DECREASE APPROPRIATION 953.000 INCREASE APPROPRIATION 1,283,000 Probation PB-Los Padrinos Cctv-Ltg Ph II (4) A01-CP-6014-65042-86956 Capital Assets-Building and Improvements DECREASE APPROPRIATION 957,000 Probation PB-BJ Nidorf Security Enhancement Ph I (5) A01-CP-6014-65042-86954 Capital Assets-Building and Improvements DECREASE APPROPRIATION 2,870,000 \$ **SOURCES TOTAL** \$ 5,027,000 **USES TOTAL** 5,027,000 JUSTIFICATION: This appropriation adjustment is necessary to reallocate surplus capital project funding to fund construction and also provide additional consultant services to be provided during the construction phase of the Probation Security Enhancements Projects at Central Juvenile

COUNTY OF LOS ANGELES

BA179 Connie Yee June 14,2012

Memorial Youth Center.

Hall, Barry J. Nidorf Juvenile Hall, Los Padrinos Juvenile Hall, and the installation of security enhancements and CCTV at Challenger